

**Thomas Edison Charter School South
Governing Board Meeting
August 5, 2015**

In attendance: Holly Gunther, Tirzah Anderson, Emma Bullock, Adam Burris, Nick Jackson Late: Danae Pruden

Conducting: Tirzah Anderson
Pledge of Allegiance: Nick Jackson

**Adoption of the Agenda Motion to adopt agenda as written: Tirzah Anderson
Second: Adam Burris
Unanimous**

Charter Highlight - Tirzah Anderson: Tirzah reviewed the mission, philosophy, purpose and goals of the schools.

Board Development

Policy Highlight - Tirzah Anderson: Tirzah reviewed the FMLA policy, #3104

Training Objectives:

TECS: TECS History

Governance: The Seven Outs, Board Recruitment

Compliance: Charter School Funding and Finance

Danae Pruden is in attendance.

Tirzah highlighted some items from "Seven Outs". The board is 100% accountable for what does or does not happen at the school.

Public Comment: None

Approval of Minutes: Tabled

Medical and Dental Insurance - Adam Burris/Nick Jackson: There has been quite a bit of deliberation. The subcommittee recommends staying with Cigna for the health insurance and to leave the dental plans as they are since it is voluntary. Cigna lowered their bid to keep the business.

Adams stated that the rates will be the same as last year and they will appoint a personal liaison to work with the schools.

Tirzah questioned what Charice and Ernie had to say. Both felt like the issues would be the same with a new company. Charice felt having a personal representative would be a step forward.

Scott worried about the initial high quotes and then for the last two years coming in late with a lower quote.

Motion to approve Cigna as health insurance provider and keeping dental insurance the same (TDA):
Adam Burris
Second: Danae Pruden
Unanimous

Amended Curriculum Policy - Jamie Lewis: There was an error in the official policy showing the times. The grand total line had 30 additional minutes in some grades. This revised policy shows what is actually happening.

Motion to accept the revised curriculum policy: Emma Bullock
Second: Nick Jackson
Unanimous

Amended Governing Board Handbook - Tirzah Anderson: Tirzah wanted to make the handbook a more useful tool for the board. All of the original information remains. The responsibilities that came from the bylaws were reworded. Some items were added: new board member orientation checklist, page of contacts and acronyms and the existing board development plan. It is incomplete right now but Tirzah feels good about approving it because the missing items are the subcommittee procedures. Subcommittees can add their documents.

Motion to approve the amended governing board handbook: Adam Burris
Second: Danae Pruden
Unanimous

UAPCS Renewal & Delegate Authorization - Tirzah Anderson:
Motion to renew UAPCS membership as follows:
Edison South - Melani Kirk as delegate, Brad Larsen, second
Edison North - Scott Jackson as delegate, Shem Smith, second
Tirzah Anderson
Second: Adam Burris
Unanimous

Amended Financial Procedures - Tirzah Anderson: The changes make it easier to read and correct some things that have happened in the procedures.

Motion to approve policy #5101, Financial Procedures as revised: Tirzah Anderson
Second: Emma Bullock
Unanimous

Personnel Requests - Melani Kirk/Scott Jackson:

Melani Kirk: Amber Lusk to replace a special education aide who was a licensed teacher. She was able to obtain a teaching position in Ogden. Amber was already taking MILA 1 and will be able to teach a Spalding class in special education.

Scott Jackson: There are four aides to replace ones who left. Three others are for positions approved by the board last spring. They are Noelani Crump, Monika Tribe, Jessica Tyler, Kaylee Lowder, Robyn Johnson, Dawna Allen, Eun Jeon.

Motion to approve personnel requests as written: Tirzah Anderson
Second: Nick Jackson
Unanimous

Vendor/Contractor Approvals: None

Strategic Outcomes Report - Scott Jackson/Melani Kirk:

- Scott talked about the budget. The financial report shows that both schools submitted to the surplus at a total rate of about 6.5%. This may help to reduce debt.
- Edison South needs students and Edison North needs more on the waiting list. Rolling out the new website and videos might help.

- Melani talked about the new DVD being created.
- Glenn Latham training is coming up.
- Nathan will do his training now, then follow through at PLCs.
- This year the state is paying for schools to use DIBELS composite software. It provides more data to the schools.

UAPCS Conference Recap - Attendees: All of the attendees loved the conference and shared some of the high points about the speakers they attended.

Holly Gunther is excused.

Principal Reports - Melani Kirk/Scott Jackson:

Scott Jackson:

- The enrollment cap is 540 at Edison North. Enrollment now is at 538 and will be back up to 540 tomorrow. The waiting list needs more students on it.
- Summer projects have been huge. There is a new internet system and new flooring in the art room and bathrooms.
- The summer crew is made up of aides who know the school and care about it. They have thoroughly cleaned and sanitized all of the desks and chairs.
- Edison North is still looking for a CTE teacher for 2 hours per day. Scott hopes not to have to change the master schedule. Several classes are overbooked, so they could use another teacher 6th hour. An additional elective would solve the problem.

Melani Kirk:

- The projected enrollment is high. There is still quite a bit of time and a dip in the enrollment is common at this time. There are 11 openings in kindergarten. It is usually the class with the largest waiting list. K-3 should fill. Several interviews with parents will take place in the next few days.

Tirzah asked when the new high school in Millville will open. Melani answered that it is next year. Edison South is hoping to be able to keep one section of 9th grade.

- Edison South is utilizing a new custodial group.
- The PO is doing a constitution wall. The staff pictures have been moved to the wall facing the entry doors. The constitution wall will be where the pictures were previously located.

Finance Report - Jim Peterson:

FY 15 end of year.

North, on a monthly basis overspent by \$1400 for the year. Edison South ended up with roughly \$50,000 for surplus.

FY16 first report.

For the first time in three years Edison South spent over the monthly average. Edison North is a little below the average.

Finance/Facilities Subcommittee Report - Adam Burris:

The committee is meeting next week to go over goals. They will make a decision on what to do with the land next to Edison North.

Policy/Personnel Subcommittee Report - Tirzah Anderson: The subcommittee is thinking about board member replacements for next year. Holly's term ends. Most of the subcommittee goals involve policy updates. They also want to look at a way to increase stakeholder feedback.

Achievement/Curriculum Subcommittee Report - Emma Bullock:

The meeting which was to take place next week has been pushed back to October. The SAGE online reporting system cannot yet be accessed.

Motion to adjourn: Tirzah Anderson