

**Thomas Edison Charter Schools
Governing Board Meeting
June 6, 2018**

5:35

In attendance: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight

In attendance electronically: Chris Johnnie

Welcome/Conducting: Audra Parent

Pledge of Allegiance: Emily Buckley

Adoption of Agenda – Audra:

Motion to adopt the agenda: Audra Parent

Second: Kyle Hancock

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Public Comment: Chad Albrecht (has five children at Edison North). He teaches at the university and has two small businesses working in 150 countries. He feels that there is too much focus on the dress code.

Approval of Minutes—Audra:

Motion to approve the minutes of the May 2: Audra Parent

Second: Kyle Hancock

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Motion to approve the minutes of May 23: Audra Parent

Second: Emily Buckley

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Board Position Approvals and Committees—Audra:

Motion to approve Kyle Hancock as Vice President, Emily Buckley as Secretary and Chris Johnnie as treasurer: Audra Parent

Second: Heather Knight

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Motion to approve Audra Parent as board president: Kyle Hancock

Second: Emily Buckley

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

The committees will be comprised as follows:

Policy and Personal – Audra Parent, Brian Hirschi

Curriculum and Achievement – Kyle Hancock, Heather Knight

Finance and Facilities – Emily Buckley, Chris Johnnie

Audra asked them to decide who will be chair.

Achievement Report—Brad/Angela:

SAGE report – Angela reviewed the state averages and compared Edison Schools’ averages with the state.

DIBELS EOY report – This is the first year kindergarten was tested in DIBELS. There were a few problems, which have been corrected. Grades 1-3 showed good scores and third grade also showed progress in moving students from non-proficient to proficient.

Audra asked the principals’ thoughts. Melani has ideas to help in kindergarten. Shem is attending a two-day conference provided by the state with ideas for intervention strategies and growth in DIBELS. This is one of the areas where additional funding is available. The new program has to meet goals and devise strategies to work with MTSS.

Brad talked about the monthly testing report. Compared to last year the figures are very similar.

Finance Report and Approvals of FY18 and FY19—Jim Peterson:

The state board requires all school boards in the state to approve a final budget for the current school year ending June 30th and to approve a preliminary budget for the next fiscal year.

It does not have to be highly accurate. The purpose is to ensure that all schools and boards are thinking about their budgets.

Jim explained the budget format to new board members and explained that the largest items are payroll, benefits and facilities payments.

The cost of the parking lots are coming from cash surplus, but it is not yet reflected in the report.

Motion to approve with May information knowing there may be some changes through June:

Audra Parent

Second: Emily Budge

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

The FY19 budget similar to the FY18 budget with projections for next year. It includes increases the legislature made to WPU and LRF and reflects payroll for next year and the expected number of hours for aides.

Jim also reviewed the loans for both schools.

Motion to approve the preliminary FY19 budget: Audra Parent

Second: Kyle Hancock

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Resolution for Public Treasurer's Investment Fund (PTIF) -- Steve:

Money put in the account earns 1.5% or \$40,000 per year for interest. Steve asked the board to vote on a resolution of who has access to the account. Shem and Steve should have access.

Motion to approve access to PTIF as proposed: Kyle Hancock

Second: Audra Parent

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Vendor Approvals—Shem/Melani:

Edison North would like to heighten security by adding carded entry doors. They received three bids and would like to go with Beazer's.

Motion to approve Beazer's install keyless entry on doors: Emily Buckley

Second: Brian Hirschi

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Edison South had bids for bark for the playgrounds and redoing floors and stalls in two sets of bathrooms. The best bids were A&D Landscaping for the bark, Logan Bundy Flooring for the floor and Canon Sales for the restroom stalls.

Motion to approve the three vendors: Audra Parent

Second: Heather Knight

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

The finance and audit committee received two bids for auditor. Eide Bailly was considerably less and they have been used in the past. Steve mention that he and Carol work most with the auditors and are comfortable with either.

Motion to approve Eide Bailly as auditors: Audra Parent

Second: Emily Buckley

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Library Report—Noelle:

Noelle thanked the board for their continued support. She reported on the library statistics and the library teen advisory group. The library assists teachers my using Noodle Tools, Maker Spaces and breakout boxes. Next year they plan to implement augmented virtual reality.

Personnel Requests—Shem/Melani:

Shem Smith:

As aide, Rachel Roos, is returning from hiatus.

Motion to approve personnel requests: Kyle Hancock

Second: Audra Parent

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Melani Kirk

The following aides were hired: Stacey Roe, Nancy Hickman, Deboney Harris, Trishae Hoth, Shelly Bair, Stephanie Jensen, Angie Stott, Mandi Price, Samantha Adams, Alexis Reeve and Wendy King.

Motion to approve Melani's personnel requests: Audra Parent

Second: Kyle Hancock

Yes: Audra Parent, Kyle Hancock, Brian Hirschi, Emily Buckley, Heather Knight, Chris Johnnie

Principal Reports—Shem/Melani:

The reports were emailed.

Updates on Parking Lot Progress at North & South – Melani/Shem:

Melani Kirk:

The project was held up waiting for approval from municipalities. Minor adjustments were made and the project is now out to bid.

Shem Smith:

The project is on track. The fencing was removed on Monday, the city moved the garbage bins, the land was surveyed and the water lines were capped so that the line can be rerouted.

Carpeting and cabinetry are on schedule to be done by the end of July.

Discussion on Progress of Charter Update – Audra:

Audra asked Jim Peterson to lead the discussion.

Jim Peterson: The current charter follows the format used in 2002. The school is grandfathered into that format, but the state wants all charters to be somewhat uniform with a new format. It makes it easier for them to monitor schools. The new format reduces the amount of information required by the charter.

There is a lot of legacy information in the charter that describes the school and should be kept. The committee reviewed the charter and took out most things that do not have to do with the philosophy and mission statement. Many of the items were already in other manuals and handbooks. The things left in should prevent the charter from being misinterpreted and having the program changed.

Jim suggested that in addition to the updates in the charter, the bylaws should be revised to make them consistent with each other.

Adjourn

Motion to adjourn: Audra Parent

Second: Kyle Hancock