

**Thomas Edison Charter School
Governing Board Meeting
June 1, 2016**

5:34

In Attendance: Adam Burris, Denae Pruden, Chris Johnnie, Kim Winward

Excused: Audra Parent and Emma Bullock

Welcome/Conducting: Adam Burris

Pledge: Chris Johnnie

Charter Highlight - Denae Pruden: CAO, board officers and the executive committee

Adoption of Agenda - Adam Burris:

Motion to adopt the agenda: Adam Burris

Second: Denae Pruden

Unanimous

Public Comment: None

Approval of Minutes - Adam Burris:

Motion to approve the minutes for March: Adam Burris

Second: Kim Winward

Unanimous

Appointment of Board Officers - Adam Burris:

Adam is serving as president.

Denae will be vice president.

Motion to approve Denae as vice president: Adam Burris

Second: Chris Johnnie

Unanimous

Motion to approve Emma as secretary: Adam Burris

Second: Denae Pruden

Unanimous

Audra expressed a desire to serve on the finance committee.

Motion to approve Audra as treasurer: Adam Burris

Second: Kim Winward

Unanimous

Subcommittee Assignments - Adam Burris:

There are three committees: audit and financial, policy and personnel and achievement and curriculum.

Adam would like to stay on the finance committee and Audra would also like to serve there. Emma and

Denae will be on the achievement and curriculum committee. Kim and Chris will comprise the policy and personnel committee. Each committee will need to choose a chair who will also serve on the executive committee.

FY16 Final Budget Approval - Adam/Jim:

There is still another month in the fiscal year, so the budget will change. The board rule requires that a final budget be approved in June. Jim explained the color coding on his budget.

Motion to approve the final budget: Adam Burris

Second: Chris Johnnie

Unanimous

Adam thanked the administration for watching the budget.

FY17 Preliminary Budget Approval - Adam/Jim:

There are changes in the area of charter school finance. The biggest is the funding formula changing from the October 1 count to prior year ADM (average daily membership) plus growth. Special education funding was changed a few years ago.

Another change was the update LRF (local replacement fund) formula. It has been a political hot point. The state created a separate pot of money, in lieu of local tax funds that schools receive, to keep charters on funding parity. There is an approximate 10% increase in LRF compared to this year based on the change in the formula. Jim is waiting to see how the funding change affects the differentiated WPU for charters.

Motion to approve the preliminary budget for FY17: Adam Burris

Second: Denae Pruden

Unanimous

Achievement Report - Scott/Melani/Angela:

Scott reported that they committee went over the prospects for the future and how to improve in language arts and math. They decided that the schools will only do one SAGE interim next year. SAGE formative is a good program to use for instructional purposes. Questions can be created from the school's curriculum and there are also haptic questions. The problem is that it is only set to available for one more year, then the old UTIPS will need be to be utilized.

Denae mentioned training. Scott let the board know that PLC leaders need to be on achievement committee so the information makes it back to the teachers.

Adam read the strategic goals to the new board members.

Melani reported that different testing was investigated. The committee looked at Scantron and decided it was not worth changing due to the increased cost and the data that is available.

There was discussion on score availability and presentation. Scott advised the board on what the schools are doing to help increase scores.

The school is implementing the "Six Minute Solution" to help improve reading. It was presented at the Spalding training. It should increase the DIBELS scores in comprehension and oral fluency.

Vendor Contractor Approvals - Melani/Scott:

Edison South Construction RFP - Shem received two bids in response to the RFP. Both Raymond's and Lundahl's have done projects for the schools and are great to work with. He proposed the Edison South go with Lundahl's.

Motion to approve Lundahl Building Systems for Edison South construction: Adam Burris

Second: Chris Johnnie

Unanimous

Nursing Services – Scott explained how the money from the grant is to be used. It is a matching grant, but was not enforced previously. The school usually spends around \$3000 for nursing services. This contract specifies \$1500 since it is matching. If the hours are exceeded it costs \$30.00 per hour.

The nurse helps with 504 accommodation plans, vision screening, immunization reports, allergies and epi pen training. She contacts Dr. Redd for opinions are questions the schools have.

Motion to approve contract for Bear River Health: Adam Burris

Second: Dena Pruden

Unanimous

Property/Liability Insurance Annual Renewal – Adam Burris: In past years Hanover has been more expensive, but has much better coverage and service than Risk Management. Risk Management is a pool, not a policy. If something catastrophic happens schools may not receive enough money to replace or rebuild. They can also decide whether or not they want to cover a loss. They provided very good training.

Jeff Hirst provides very good service and an actual A+ rated insurance policy. Jeff's company also has much better coverage for board members and administration. The other bid has it a part of the policy limits, Hanover has it as a separate policy. Adam thinks it is well worth it for the attorney services.

Motion to approve Hanover as insurance as the property casualty insurer: Adam Burris

Second: Kim Winward

Unanimous

Jim Peterson Contract Renewal - Adam:

Adam wanted to renew the contract tonight but will discuss the rate later, since it hasn't changed for a while.

Motion to renew Jim's ongoing contract for FY17: Adam Burris

Second: Chris Johnnie

Unanimous

Personnel Requests - Scott/Melani:

Melani:

There are 24 new employees. Melani prepared a list of all employees with the new hires in bold. Instead of Tiffany Willardson, Sarah Hicken will change to full time as the SLP. Edison South hired another full time elementary special education teacher this year. Katy Meatoga is coming from Edison North.

Scott:

Scott is still looking for a .6 SLP. Someone who worked for a master's sometimes does not want part time work. He is still waiting on background checks on a couple of people. He recommended Christine Clark as an elementary aide and asked the board to approve a custodial/maintenance position.

Motion to approve the personnel requests as constituted and updated: Adam Burriss

Second: Chris Johnnie

Unanimous

Finance Report - Jim Peterson:

Jim explained the allotment memo that he and Steve receive from the state each month. It has both schools combined. The numbers always change.

Edison South is running \$16,000 per month below the average and Edison North is running \$9,000 below for FY16.

Principal Reports - Melani/Scott:

Scott:

- The summer crew has started getting ready for carpet.
- The lab was updated and the old computers have been wiped clean. They will try to sell them.
- Edison North is going to purchase some Chromebook labs.
- Enrollment is at 114% of capacity.

Adam asked how much of the enrollment is due to the increase in marketing efforts. Melani reported that she asks every parent and it is always by finding out from friends and neighbors. Kim thinks there is still a perception that there is a cost.

Melani:

Melani has asked all faculty and staff to put TECS stickers in their car windows. About half have.

A media person was just hired. The schools will be at Nibley Heritage days and the Cache County fair. Over 40,000 people that to through. The booth will be informational with some games and a balloon.

Strategic Outcomes - Jamin had a college week. There were discussions with teachers every day about college. He put up pennants and signs all over walls. Faculty and staff wore t-shirts from college or post high school training. He arranged to have Big Blue come and served everyone in the school Aggie Ice Cream.

Board Training Objectives - Adam Burriss: The training objectives will be emailed.

Motion to adjourn: Adam Burriss

7:07