

Thomas Edison Charter Schools

Governing Board Meeting

October 12, 2016

5:00 pm

In attendance: Kim Winward, Denae Pruden, Adam Burris, Chris Johnnie, Emma Bullock

Late: Audra Parent

Welcome/Conducting: Adam Burris

Audra Parent arrived

Pledge: Chris Johnnie

Charter Highlight: Audra Parent highlighted the schools' goals, especially the importance of patriotism.

Adoption of Agenda – Adam Burris:

Motion to adopt agenda: Adam Burris

Second: Denae Pruden

Yes: Kim Winward, Denae Pruden, Adam Burris, Chris Johnnie, Emma Bullock, Audra Parent

Public Comment: Jim Peterson – with regard to charter moment. The word patriotism is mentioned in there. It has been on the decline in recent years. He likes the fact that it is still emphasized here because it is not in other places.

Approval of Minutes – Adam Burris:

Motion to approve the minutes of September 7th as constituted: Adam Burris

Second: Emma Bullock

Yes: Kim Winward, Denae Pruden, Adam Burris, Chris Johnnie, Emma Bullock, Audra Parent

Achievement Report – Emma/Scott/Melani/Angela:

Emma was pleased that the meeting was extremely efficient and productive.

- MTSS and RTI were discussed and how much time should be spent on remediation for certain students. What TECS is doing with respect to those recommendations was looked at.
- PLC leaders reported on curriculum mapping, making sure all Utah state standards are taught.
- Reviewed SAGE proficiency and growth scores. Both schools had excellent growth scores. South, in particular, was above 200.

Angela was impressed, even with the scale lowering, the schools still scored really well. The letter grade is still B, but the percentages went way up.

Utah Consolidated Application/K-3 Reading Achievement – Scott/Melani/Shem:

Scott – There was much discussion on K-3 reading. The whole idea this year was to change to a multi-tiered system of support, particularly for those struggling. The entire plan talks about systems of support. The things we are doing are scientifically based and have a high degree of reliability.

Scott listed the other items in the UCA report.

Motion to approve the UCA as written: Adam Burris

Second: Kim Winward

Yes: Kim Winward, Denae Pruden, Adam Burris, Chris Johnnie, Emma Bullock, Audra Parent

Land Trust Election Policy – Shem/Kris/Kim:

Shem – Each year the LAND Trust has a certain chronology of when you can turn in certain things. Shem found this in assurances and created the procedures. One is how to contact people who do not have internet at home. This will be changed to “notification” sent home.

Motion to accept procedures as 5202 a with changes: Emma Bullock

Second: Denae Pruden

Yes: Kim Winward, Denae Pruden, Adam Burris, Chris Johnnie, Emma Bullock, Audra Parent

Lottery Policy Update – Kim/Chris/Carol:

Kim - Carol wanted to change the language to add “random number generator” or “electronic means” in addition to drawing by hand. It makes sense in keeping with the times.

Motion to update the language on lottery procedures and to accept with a comma in paragraph d:

Kim Winward

Second: Chris Johnnie

Yes: Kim Winward, Denae Pruden, Adam Burris, Chris Johnnie, Emma Bullock, Audra Parent

Finance Report – Jim Peterson:

Both schools are still well into the black. Some updates have occurred since the preliminary budgets were approved: Staffing increased in both campuses, wage adjustments, carry forward from CTE and counseling programs, medical insurance premiums updated (and will be once more).

The October 1 counts have an impact on growth for the new ADM plus growth formula. The special education funding is based on previous years’ figures. Jim apportions the money on current needs. The IDEA funding has increased a small amount. The cash surplus has reduced about 10% from the projection in June as a result of these changes.

Adam asked that Jim prepare a 5 year estimate for the next board meeting.

Headsprout Approval – Jamie Lewis:

In order to be able to meet the number of minutes some students need, some things have to be done outside the school day. This program has been highly recommended by people teaching us to do RTI or MTSS. It is reasonably priced and is done online. Students can be encouraged to do it at home or on a cell phone. The hope is that it will be motivating enough to have them do it at home. The time they need to spend on it depends on where they are. Some might be asked to do 60 minutes a week.

Motion to approve Headsprout to be purchased for the school to be used for RTI: Denae Pruden

Second: Emma Bullock

Yes: Kim Winward, Denae Pruden, Adam Burris, Chris Johnnie, Emma Bullock, Audra Parent

Principal Reports – Scott/Melani/Shem/Brad:

Brad – There have been some water problems at the school. Brad has been working on RFPs and quotes for the roof and the windows that are leaking.

There are two ways to do the windows. The glass can be replaced or the entire window removed and replaced. The roofing company recommended the full window reinstallation so the flashing could be properly installed.

Brad recommended Gordon's Glass to completely remove windows and install the new ones. He tried contacting other companies, but was unable to get more bids. Gordon's will be happy to work with the roofing company. It is about \$2,400. If windows break when being removed, the school will need to purchase the new ones.

The building is made out of block, which is porous. There are two options: Seal the building or block fill and paint. The sealer is less expensive, but lasts only about 5 years. The painting has a 15 year warranty.

There was a large discrepancy between the bids, so a third bid is being obtained. The third company thinks that painting would be extreme. They are the ones who put the epoxy in the cafeteria. Their recommendation was to put two very heavy coats of sealant on the problem areas. Brad contacted a company whose block building was sealed like this. Brad thinks painting the whole building would change the entire look of the school and recommends trying the sealant with a thick coat on problem areas.

Painting could be done on the upper part of the gym where it is not so visible to have a comparison between the paint and sealant.

Since the time is running out for good whether Adam suggested approving this based on the decision the finance committee makes.

Melani Kirk – Edison South is making a big push toward getting declaration of household income sheets back. Emma noted that it affects how things are interpreted.

Scott Jackson: Scott is meeting with the parent organization executive committee to review and redo the current budget to allocate funds to this year's projects and to use the carry over money. He wants their balance to be between \$5,000 and \$10,000, unless they are saving for a certain project. The expenditures need to be communicated to the public.

The achievement committee wants to change the next meeting to December 1st in order to gather information on the new program.

Personnel Requests:

Motion to approve personnel requests as in principals' reports: Adam Burriss

Second: Emma Bullock

Vendor/Contract Approvals:

Motion to approve Gordon's Glass to replace windows at Edison South, Cache Landmark as engineering firm for Edison North and finance committee's recommendation for painting or sealing at Edison South: Adam Burris

Second: Audra Parent

Yes: Kim Winward, Denae Pruden, Adam Burris, Chris Johnnie, Emma Bullock, Audra Parent

FLSA Training – Steve Finley:

Steve reviewed the basics of the Fair Labor Standards Act. He also covered the upcoming threshold amount change for employees who are exempt from being paid overtime. This does not apply to teachers and will take effect December 1st.

There is a quiz to determine if an employee is exempt. There is also a threshold of earnings, which will increase on December 1st. It was suggested that employees who meet the exemption, but not the threshold, will be asked to sign something monthly stating they have not worked overtime.

The Family Medical Leave Act specifies that employees can take off up to 12 weeks of unpaid leave for a chronic medical condition. It applies to the employee or an immediate family member. The school allows this even if they have not been on the job for 12 months. The time does not need to be taken consecutively.

Adjourn

Motion to adjourn: Adam Burris

6:08pm