

**Thomas Edison Charter Schools
Governing Board Meeting
May 6, 2015**

In attendance: Kara Swensen, Estee Wilson, Tirzah Anderson, Emma Bullock, Sonny Tuft Late: Adam Burris

Pledge: Estee Wilson

Motion to approve the agenda as currently written: Tirzah Anderson

Second: Sonny Tuft

Unanimous

Charter highlight: The highlight was about qualifications, expectations and board member behaviors.

Board Development:

Policy highlights: The policy highlighted was 2201a on student discipline. The Glenn Latham method is intended to teach appropriate behavior and be a model of civility.

Public Comment: JoLyne Merchant and Heather Knight, Edison South history teachers, thanked the board for the ongoing support of the history fair and all that surrounds that.

Approval of Minutes: Motion to approve the April minutes as written: Tirzah Anderson

Second: Kara Swensen

Unanimous

North Library Report - Cathy Hansen/Noelle Harrild: The library goals for 2014-15 were:

- Strengthen the reading community
- Support teachers in their teaching
- Enhance middle grade section
- Elevate physical space and materials

Noelle explained what the library accomplished in achieving their goals. They worked with student groups to plan activities to enthruse students to read. They started a newsletter for parents. Their efforts increased reading in 6th and 7th grades by introducing new books to them in their classrooms and by having students write reviews for books they had read.

Board Member Appointment - Kara Swensen: Estee Wilson was previously appointed to replace Holly Gunther, who resigned from the board. Estee Wilson is now resigning from the board and the subcommittee would like to recommend that Holly Gunther replace her.

Motion to replace Estee Wilson with Holly Gunther to become effective after tonight's meeting: Kara Swensen

Second: Tirzah Anderson

Tirzah wanted to thank Estee for stepping in when she was needed.

Unanimous

Principal Salary Adjustments - Sonny Tuft:

Motion to increase salaries of both principal's by 4% as we continue on: Sonny Tuft

Second: Emma Bullock

Unanimous

Board/UAPCS Expenses Budget Line Item - Sonny Tuft: The board would like to move some unused funds from line item "Board/UAPCS budget". These funds may be used at the principal's discretion. South - \$1081.50, North - \$805

Motion to move the funds: Sonny Tuft

Second: Estee Wilson

Unanimous

Contractor/Vendor Approvals - Melani/Scott: Melani: Edison South has been looking at going with a custodial group instead of individual custodians. Four different companies were researched. The bids were quite different. The company with the lowest bid is the one recommended by Steve. All of the references were good. They will start next year with a monthly fee of \$4,873. The amount is similar to what is currently budgeted for custodial.

Motion to approve Advanced Building Care as custodial service at Edison South: Tirzah Anderson

Second: Sonny Tuft

Unanimous

Personnel Requests - Scott/Melani:

Scott:

- Recommended that Haley Robbins, 6th grade teacher, be replaced by Jaclyn Chavira, contingent on her being able to obtain the certifications. Travis Rawlings thinks it will not be a problem.
- Leticia Masuyama, classroom aide, will be transferred to the office.
- Three additional aides will be needed because of students in special education. There are 11 new students in special education this semester.

Melani:

Hiring is almost done. There should only be one more person.

- Dane Hepworth for middle school science
- Kelly Juhasz, part time CTE to share with Brad as he moves to part time administration duties.
- Sara Hicken will be a .6 SLP to share with Tiffany Willardson

Recommendations for new aides:

- Angie Sanders-1st grade aide with Mrs. Horrocks
- Cammie Toone-3rd grade aide with Jessie Mayne
- Steve Kropp-4th grade aide
- Cody Merchant-MS SPED Aide
- Christina Douthit-MS SPED Aide
- Liz Dutson-ELEM SPED Aide
- Andrea Haslam-RTI Aide
- Lisa Johnson-SLT (speech and language technician)

Motion to approve all personnel requests as written: Tirzah Anderson

Second: Emma Bullock

Unanimous

Achievement Committee - Emma Bullock: The committee has been reviewing assessment tools, particularly with math. The Directors of Instruction are exploring some other assessment tools which might be beneficial to the schools.

Personnel/Policy Committee Report - Tirzah Anderson: There will be an election next week to fill Emma's position. Kara Swensen will also be replaced. Tirzah thanked Kara for her service and support. As a token, the board is donating an art book to the Edison South library in her name.

2015/16 Strategic Outcomes Report - Melani/Scott: Scott: This time of year is busy with staff on year end reviews. If the staff is highly trained and competent, the students prosper. Melani's focus this month has been on the hiring process.

Adam Burris is in attendance.

Preliminary Budget - Jim Peterson: The projection for the next fiscal year is changing every couple of days at this time of year. Some of the figures for the projection are actual figures, some are still estimates at this time of year. He met with both principals to tailor the budget to the schools' needs. The new WPU and LRF numbers are in the new budget.

Finance Report - Jim Peterson: Both schools are under where they should be. There are still some planned purchases and the change in pay periods for grandfathered people's salary will catch up.

Jim also discussed summary sheets because the board will be approving the final budget next month. This sheets gives a current status for the categories.

Tirzah asked if the CCGP funds would be carried over. Jim explained that both CCGP and CTE carry funds over. She also asked about the nursing grant. A certain amount is allocated and must be applied bfor by schools.

Principal Reports - Scott/Melani:

Melani:

- The enrollment projection is 830. There are 831 students as of today. There will only be two sections of 8th grade next year.
- Edison South has five students, in three groups, who are going to attend the National History Day competition. They all won first place in the State NHD competition.
- The Nibley water problem ran smoothly at the school. The faculty and staff are amazing. There were only two parents who expressed displeasure at the decision to keep school opened, however, their students attended school. Melani read a letter from Wiedeman's expressing how grateful they were that the school stayed open, teaching students to be critical thinkers, do their research, have a plan, be confident in choices they make and not to follow the crowd.

Scott:

- The enrollment sheet shows openings in some grades with students on the waiting list. This is because the parents have not finished their paperwork. There are more on the waiting list now than last month.
- This is an upbeat time or year with aide and teacher meetings. It is also very busy making offers to the teaches.
- The history fair is an awesome opportunity to highlight the program and see how students come through year after year.

Adam Burris commented that there are nine students attending nationals from the two schools. There are usually 40 or 50 students from Utah that attend the national competition.

Melani Kirk pointed out that both the valedictorian and the salutatorian at Mt. Crest are former TECS students.

Motion to adjourn: Tirzah Anderson