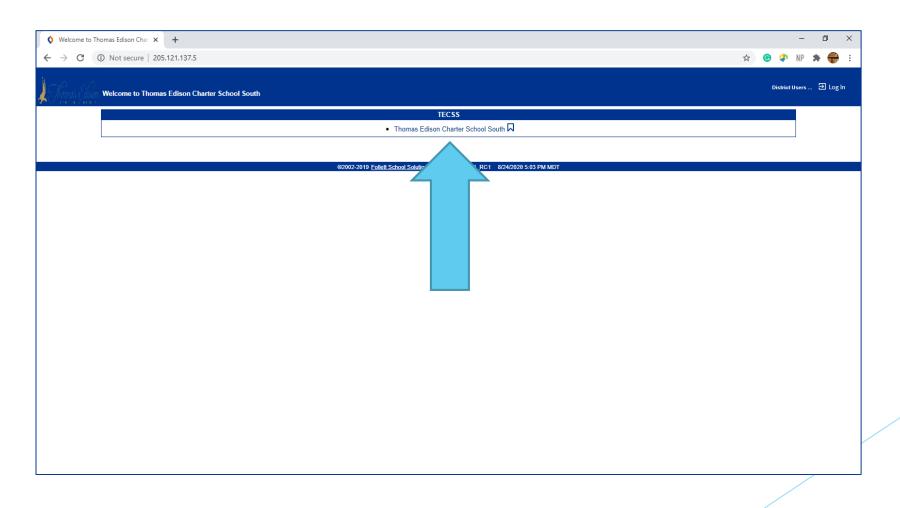
How to Access Your Destiny Account and Place Holds

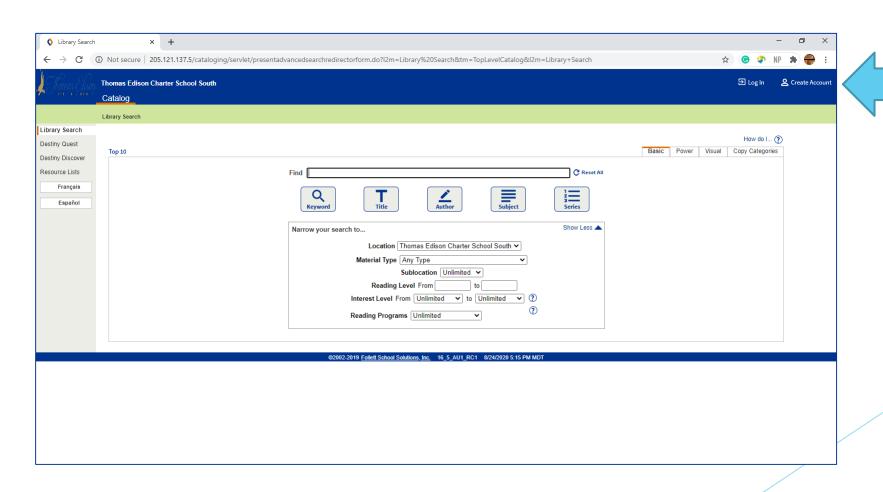
Destiny is the software the library uses to catalog books.

To access Destiny go directly to our school's Destiny webpage at http://205.121.137.5/

Click Thomas Edison Charter School South, located in the upper middle of the page.

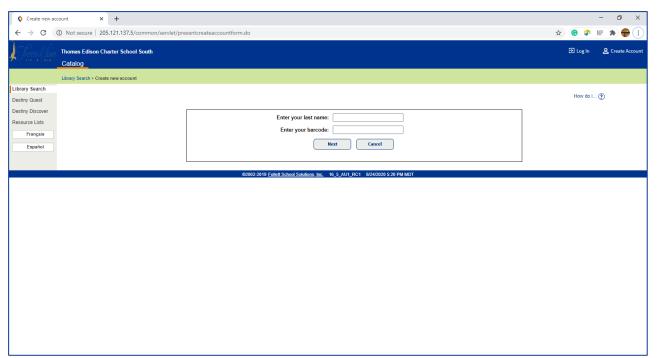


At the top of the page, on the righthand side, click CREATE ACCOUNT

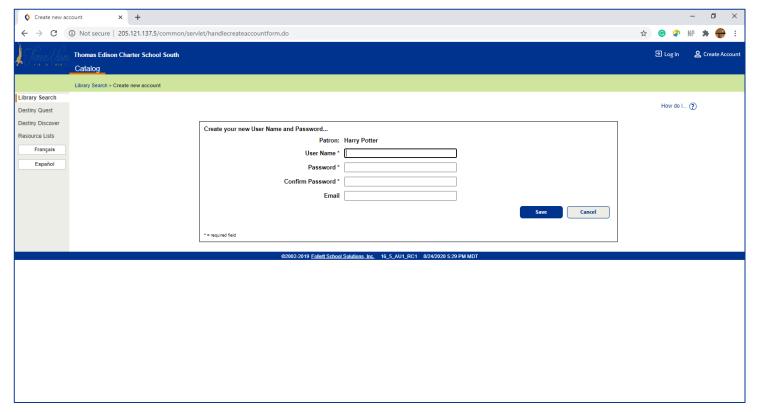


Enter your last name and barcode and click NEXT. Your barcode is the same as your student number.

If you do not have this information, email Ms. Jenkins (mandi.Jenkins@edisoncs.org) or ask your teacher.



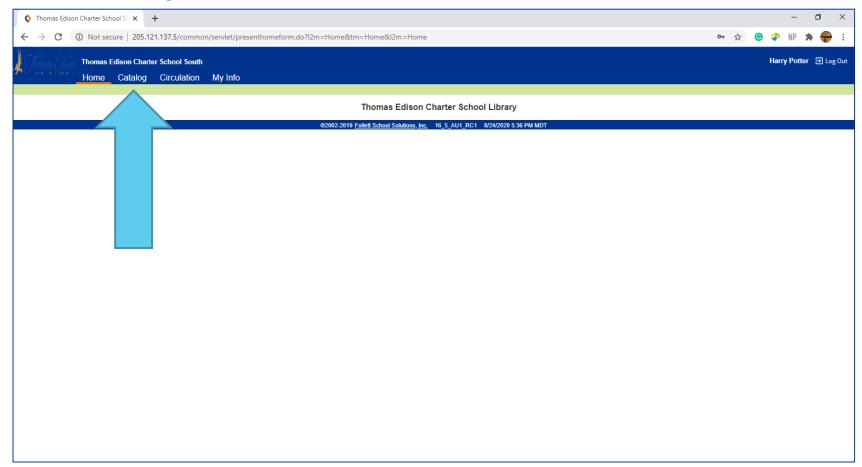
ENTER USERNAME. Please use FirstnameLastname as the username format. For example, HarryPotter.



CREATE PASSWORD.

If you forget your password, you can reset it.

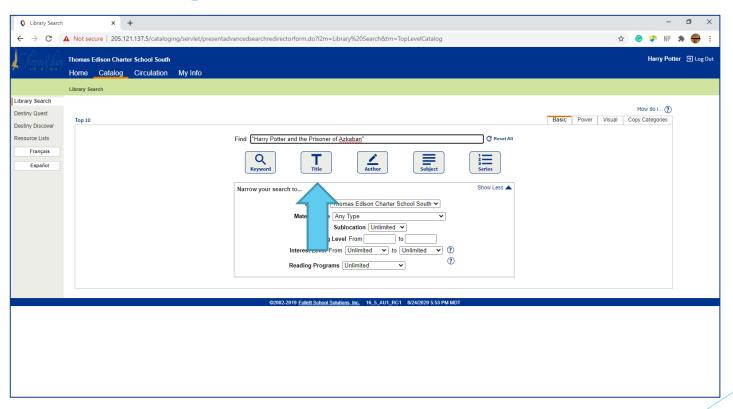
How to place a hold.



Search for the book you want by clicking catalog.

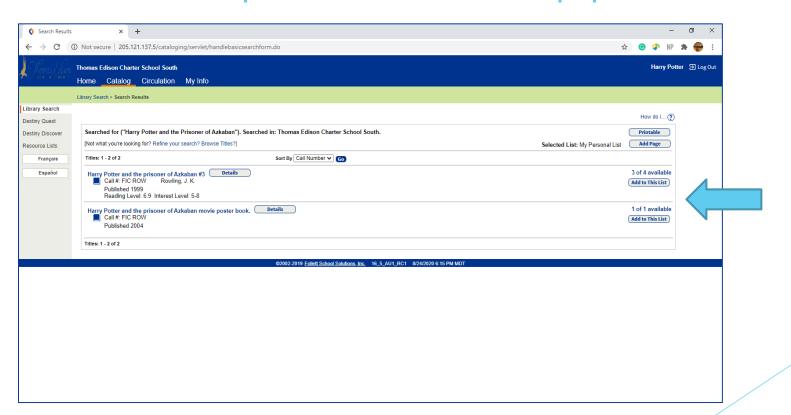
If you know the title you are looking for, type it in the search bar, and click title.

*Tip: Using quotation marks will help you find the *exact* title you are looking for.

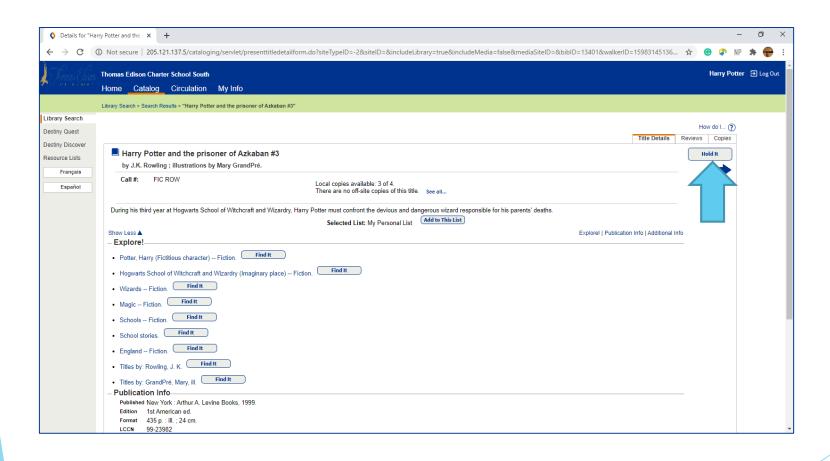


Your selection will show up, along with the number of available copies.

*Tip: Books with an earlier publication date are usually hardback. Later publication dates are paperbacks.

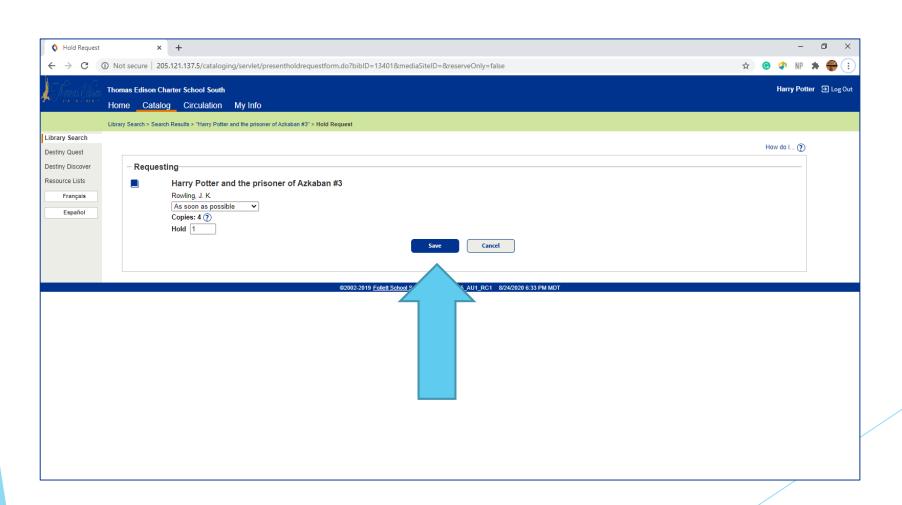


Select the book you want and hit the HOLD IT button in the top right hand corner.

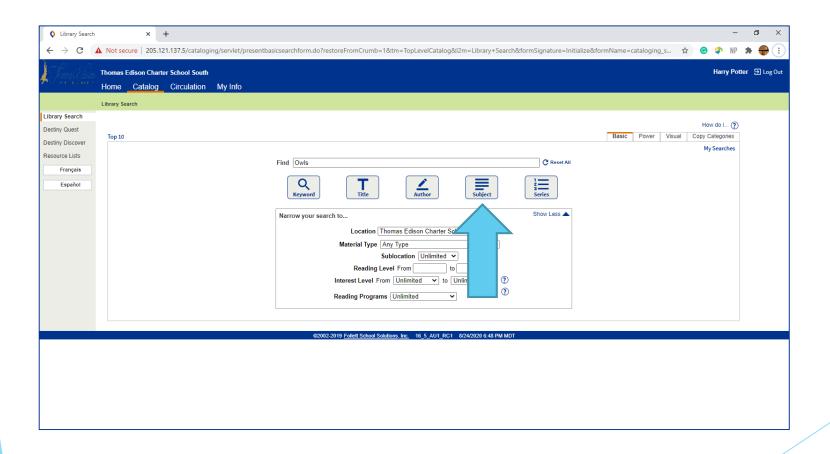


CLICK SAVE. You did it!

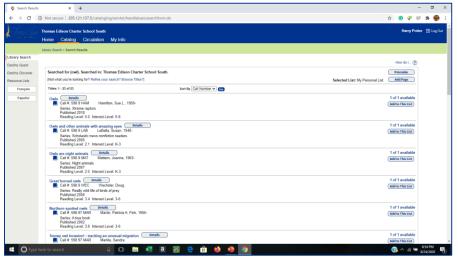




What if you don't have a specific title in mind? Do a general search. Type the subject in the search bar and hit SUBJECT.



Clicking subject will pull up every book we have in the library about that particular topic. Pay attention to the CALL



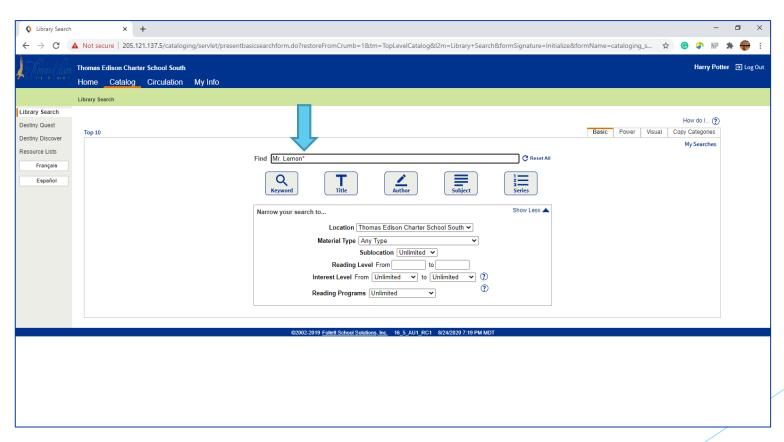




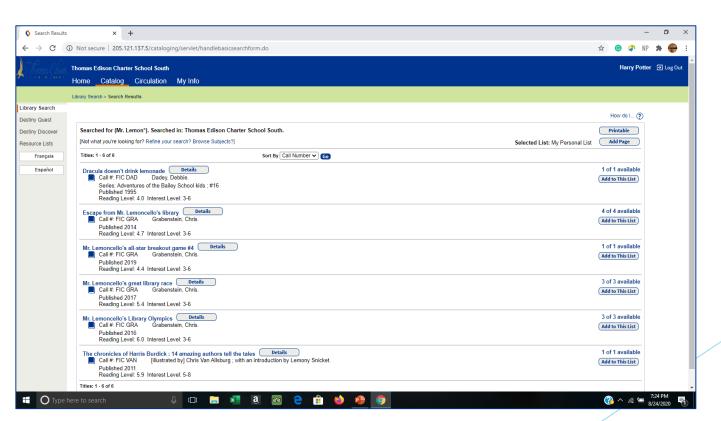
Call numbers that start with E are picture books, and call numbers that start with FIC are fiction.

The CALL# will help you find the book you want. In this example we searched for owls. Paying attention to the call number will help you find a book that will either help you learn about owls with facts and other interesting information (numbers), or a story about owls (E and FIC).

Destiny requires exact spelling to find the book you are looking for. What if you don't know how to spell the title of a book? No Problem! Spell as much of the title as you can correctly, then use an asterisk*



In this example we are searching for Mr. Lemoncello's Library. I didn't know how to spell Lemoncello so I typed Mr. Lemon* and it brought up these search results. Scroll through the results to find the book you want to place on hold.



If you have any questions please email Ms. Jenkins.

I am happy to help!