

Thomas Edison

CHARTER SCHOOLS

Drop-off and Pick-up Guidelines

These guidelines are designed to help all traffic move quickly and safely. The safety of each child should always remain everyone's primary concern.

- Please discuss and plan your daily drop-off and pick-up routines in advance.
- Be courteous, patient, cautious and use best judgement.
- Drive slowly, and aware.
- Follow the one-way routes provided. Load and unload at designated areas only. (See adjoining map)
- Loading areas 2 & 3 (blue and green) are accessible from 1200 West during peak times.
- Use the crossing guards and crosswalks.
- The crosswalk east of the school is for **pedestrian traffic only** during peak drop off and pick up times. Vehicles will not be permitted.
- **Drivers should stay with their cars.** If you need to leave your car for ANY reason you MUST park in a parking space.
- Escort all students in any driving and parking areas.
- Inform substitute drivers of traffic patterns and student pick-up plan.
- Frequently review guidelines for pick-up and drop off.
- Discuss appropriate behaviors for waiting students (avoid running, throwing objects, and general horse play).
- *Kindergarten drop-off and pick-up during noon will use the front area.*

NOTE: During the school day, the only entry/exit doors are the front office.

When all of us work together and follow the rules, it provides everyone with a safer, calmer and more predictable atmosphere. Thank you for following the guidelines and teaching those in your carpool!