



## Thomas Edison Locker Policies and Procedures

Lockers are provided by the school to students as a privilege. Excessive tardiness may result in the loss of this privilege. The school owns the lockers and retains the right to establish the rules of use and to inspect or enter them at any time. Any locker repair costs caused by a student will be born by the student (and parents/guardians). Locker uses may not interfere with school standards.

### How Do I Get My Locker Assignment?

All students must read, understand, and agree to the below procedures. After which students will fill out the bottom portion of this sheet and turn it into the counseling office by **May 23, 2018**. Seventh and eighth graders will have their own locker. Many 6th graders will have their own locker but some will have to share. They are to choose their partner and indicate it on the bottom portion of this form in case they will be sharing. Once permission slips are completed and turned in, students will have access to their lockers during the Middle School Jump Start. Backpacks will need to be used until this form is returned and a locker can be assigned. **Locker assignments will be given out at the Middle School Jump Start on August 14-16 from 2:30-4:00 and/or Back to School Night August 20th.**

### What May I Put in My Locker?

- School Supplies
- Backpacks
- Gym Clothes
- Coats / Jackets
- Lunch (not to remain in locker over night )

### May I Decorate My Locker?

- No decorations on the outside of lockers
- No writing or adhesives (tape, sticky tack...) in lockers
- Appropriate magnets are fine.

### May I Bring a Lock from Home?

Yes. Students who use their own lock are responsible for knowing the combination or keeping track of the key. As lockers are school property, the school reserves the right to cut the lock and search at any time.

*The school has a limited amount of locks for sale for \$3. It is not required to buy one.*

### What If I Forget Something I Need for Class in my Locker?

- Generally speaking, students cannot leave class to get it.
- Individual classroom exceptions can be made when it is vital to the student's learning for the day. If a student is allowed to go to their locker, teachers will establish rules and procedures governing how this will happen.



The Locker Policies and Procedures are understood and agreed to by:

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_  
(print first & last name)

Grade: \_\_\_\_\_ Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(18/19)

**Please return this form to the counseling office by May 23rd. Locker assignments will be given out at the Junior High Jump Start and/or Back to School Night in August. Locker locations are assigned on a first come first served basis.**