

**TECS South LAND Trust Meeting  
October 19, 2021 / 3:30 pm**

**Committee Members / Attendance\***

*Present (y) Laura Coleman – Parent  
Present (y) Pamela Budge – Parent  
Present (y) Stephanie Jensen - Parent  
Present ( ) Carrie Newman – Parent  
Present (y) Marianne Durr – Parent*

*Present (y) Nathan Cureton – Employee  
Present (y) Allison Gunnell – Employee  
Present (y) Melani Kirk – Principal  
Brad Larsen – Asst. Principal/ (Secretary Non-Voting)*

\*'Present' (y) indicates in attendance, (n) indicates not in attendance. ??? other people were in attendance.

**Agenda**

1. Welcome & Introductions
2. Adoption of Rules of Order (below)
3. Appointment of positions
4. Training; Review of LAND Trust Purpose and Framework
5. Digital Citizenship and School Safety
6. Summary of Previous Years' Purchases and Results
7. Committee Discussion / Decision (\$97,629)

**Notes/Actions:**

Each person took a moment to give a brief background of who they are and their tie to the school.

There was a brief training on the purposes of Rules of Order and the processes to take action as a committee.

Once the rules of order were established there was a very brief discussion of positions and requirements that were involved in these positions.

Chair- Laura Coleman; motion by Nathan, second by Allison; unanimous

Vice Chair- Nathan Cureton; motion by Stephanie, second Allison; unanimous

Training transpired about the Landtrust by Brad Larsen. The Powerpoint 'Charter Councils & Boards' was used.

**Digital Citizenship and School Safety**

There was a discussion about school safety and the steps the school does to maintain school safety. This included physical and digital safety of students and the measures in place. This includes the filtering system approved by the state and additional digital safety by Securly. There was some discussion about what level the school should play in the education of digital safety. It was noted that there is some discussion about safety done by the computer teacher each year. There was some discussion that in years past there has been some evenings held to promote digital safety, but most often the committee felt it was sufficient for the school to provide digital resources to parents to discuss things with students. Members confirmed that the information would be sent out electronically and would be put in the entryway for families that do not read or access the digital version to acquire.

Motion- request teachers to send the digital resources provided to parents, by Marianne; 2<sup>nd</sup> by Stephanie; motion is unanimous

**Review of Previous Goals and Funding**

The previous year's goals were reviewed and what the funds were used for. (See previous year for details.)

#### Funding This Year

The funding amount was distributed to members. The discussion began as to what has the funds been traditionally used for and if there was need for upcoming years. It was discussed that traditionally funds were used for our reading program and training that is tied to our charter, funds have been used for the acquisition of technology and programs, funds have also been used for the funding of our growing MTSS. Administration mentioned that because of a separate funding source funds would not be necessary for the purchase of technology this year. The recommendation would be that funds be used to pay for training, materials, and salaries of the reading and language arts program. Also that we are seeing an increase in the amount of aides that would/could be used to support struggling students through the MTSS program. There was some discussion about setting some funds aside for different computer programs or other technology that the school is currently using. It was noted that if the Land Trust didn't spend the money on those programs, the school would very likely use discretionary funds to continue the use of these programs. There was some discussion about areas to spend funds and to what level.

There was a motion by Nathan Cureton to spend \$60k for the implementation, training, and teaching of the ELA program and that the remaining amount be spent on the implantation, training and hiring of aides for the schools MTSS. It was seconded by Allison Gunnell. The motion passed unanimously.

Having finished the agenda there was a motion to adjourn by Marianne Durr, it was seconded by Nathan Cureton and passed unanimously.

### **Thomas Edison Charter School South – Land Trust Committee Rules of Order and Procedure**

#### **To promote ethical behavior and civil discourse each council member shall:**

- Attend council meetings on time and prepared
- Make decisions with the needs of students as the main objective
- Listen to and value diverse opinions
- Be sure the opinions of those you represent are included in discussions
- Expect accountability and be prepared to be accountable
- Act with integrity

#### **Rules of Procedure:**

All meetings are open to the public and the public is welcome to attend.

The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least one week in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting.

Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.

The council consists of the principal, two school employees who are elected in even years, one school employee who is elected in odd years, and six parent members, half of whom are elected in even years and half in odd years. In the event there is a tie vote in an election, the principal shall flip a coin to determine the outcome.

The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.

The council must have a quorum to vote. A quorum is equal to a majority of council members.

All council members will read the Thomas Edison Charter Schools Conflict of Interest Policy and complete a Conflict of Interest Disclosure Statement annually.

Meetings shall be conducted and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

### Simple Motions of Parliamentary Procedure

Used by some organizations to assist those new to the process

MOTION	DOES IT REQUIRE A 2ND?	IS IT DEBATABLE?	CAN IT BE AMENDED?	IS A VOTE REQUIRED
Adjourn	yes	no	no	majority
Amend a motion	yes	yes	yes	majority
Close nominations	yes	no	yes	2/3
Main motion	yes	yes	yes	majority
Point of Order	no	no	no	ruled on by chair
Previous Question	yes	no	no	2/3
Reconsider	yes	yes	no	majority

MOTION	DOES IT REQUIRE A 2ND?	IS IT DEBATABLE?	CAN IT BE AMENDED?	IS A VOTE REQUIRED
Withdrawal of Motion	no	no	no	majority

A **motion** (or an action to be taken by the council) is stated as a motion. Someone else on the council “**seconds**” the motion indicating that at least one other person on the council feels the motion is worthy of discussion. Then the council members may provide **input and discussion** as called upon by the chair. When discussion seems complete **the chair may call for a vote on the motion**. Or when a member of the council “**calls the previous question**” (a motion to end discussion of the first motion), a second is required. Without discussion the chair calls for a vote that must pass by 2/3. If the vote on the previous question fails, the council goes back to discussing the first motion. If the motion to call the previous question passes, the chair directly calls for a vote on the first motion. A vote to call the previous question is usually used to move business along.

- A tie vote is a lost vote.
- Most motions are main motions. A main motion may be amended.
- A point of order is offered when there is some question if procedure had been followed correctly.
- To stop debate or discussion on a motion and force the vote a member would say, “I move the previous question.” This requires a second and a 2/3 vote.
- Hasty action may be corrected by use of the motion to reconsider. This motion may be made only by one who voted on the prevailing side.
- A person who made the motion may withdraw the same motion.