

DROP-OFF and PICK-UP GUIDELINES

These instructions have been prepared for you to keep in your car as a reminder of the guidelines for vehicle traffic flow at school. This document is for guidance and is not intended as a substitute for good judgment if a situation arises not covered by the guidelines. We know that the safety of each child is everyone's primary concern. Your cooperation with these guidelines, especially during short periods of congestion in the afternoons, will be greatly appreciated, particularly by the driver in line before or after you.

Fire Lane. The red curb in front of the school is a designated Fire Lane. According to the Fire Department, drivers must be in or near their vehicle at all times. Citations can be issued.

Please enter and exit the parking areas according to the map below. Vehicles should pull ahead as far as possible to the end of the loop in the drive-through or parking area to avoid congestion at the entrance. Please stay in or near your vehicle if loading from curbside so as not to congest traffic. **Please use the parking lot if you will be leaving your vehicle.**

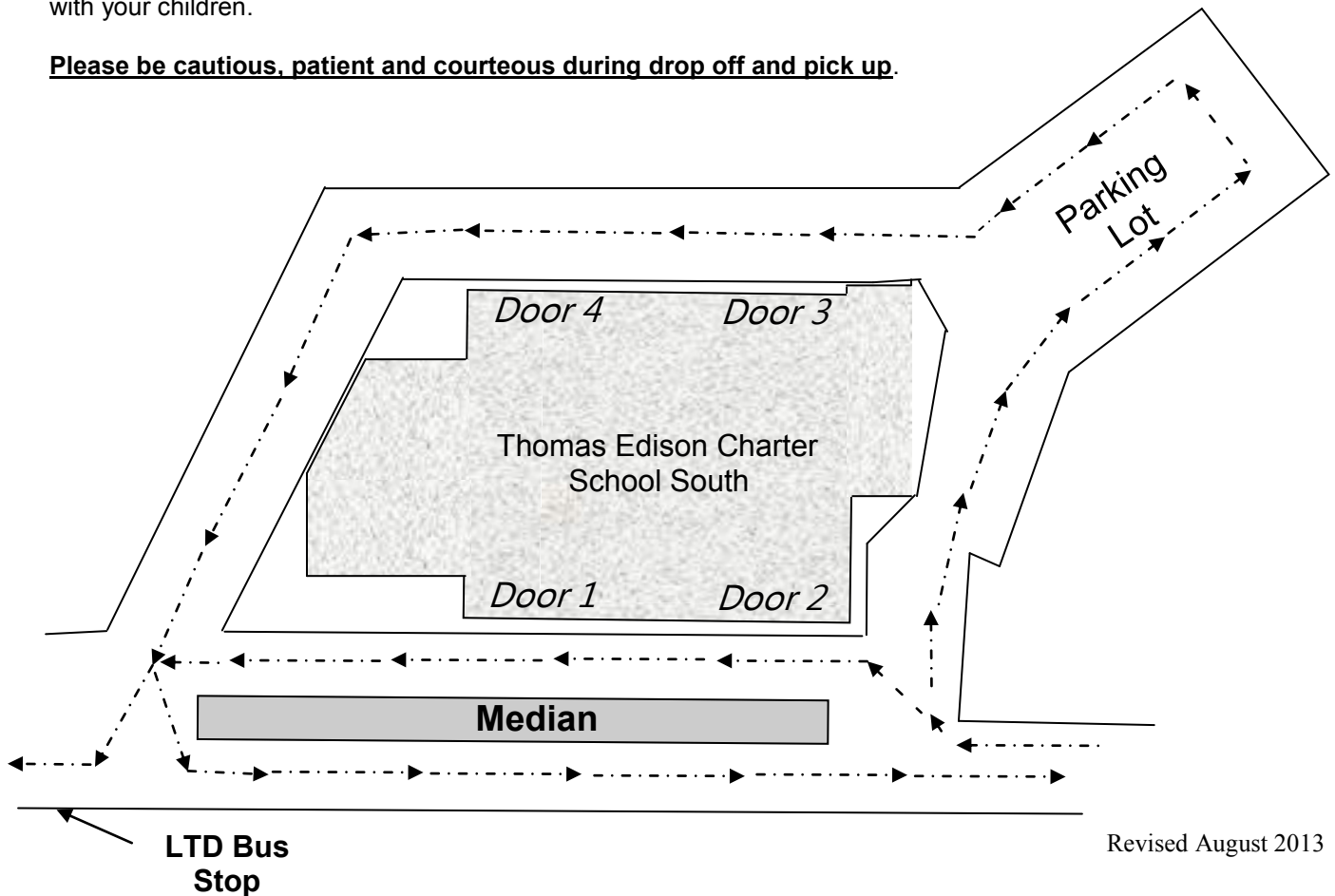
Use only the pick up lane (the lane closest to the school building) to load children. In the front please use the right lane, in the back use the left lane. Double check to make sure there are no children near your vehicle when entering or exiting the pick up lane. Children must wait to enter the pick up lane from the sidewalks (in front of and on the east side of the school) until safely ready to load. **Please do not double park as it creates a safety hazard.** Kindergarten drop-off and pick-up during noon will use the front area.

Please do not back up your vehicle during drop off or pick up. Leave plenty of room between vehicles for forward movement only. If you are already parked on campus in the parking lot during drop off and pick up time, we suggest you park with the vehicle's nose out if you plan to leave during the high congestion period of time.

Drivers who plan to park on the street to the south of the school must walk to the school curb to obtain student passengers. Children must never enter driving areas on foot unless accompanied by an adult.

Please discuss and plan for options with your children. The only guarantee of the same pick up spot is for those arriving five to ten minutes before school dismissal. Please regularly review your pick up plans with your children.

Please be cautious, patient and courteous during drop off and pick up.



TRAFFIC AND SAFETY. Please be cautious and follow posted guidelines. Here are some suggestions to make your life easier and children safer:

- PLEASE FOLLOW THE ONE WAY ROUTE when dropping off and picking up students.
- Study the DROP-OFF and PICK-UP GUIDELINES. It shows how the traffic should flow. It also suggests some ways to reduce delays. It is intended to guide traffic before school, midday for kindergarten and after school.
- After studying the guidelines, figure out how you fit in the big picture of keeping the traffic moving.
- The loop behind the school may be a faster option (especially before school). Students may enter and exit school through two doors in the front and two doors in back.
- The main school parking lot on the east side of the school is usually not full. You can park your car and walk to a prearranged place to pick up your children and walk together back to your vehicle.
- Students may store their bicycles within the fenced areas. There is a bicycle rack outside of the southeast doors.
- There is also room to park along Nibley Park Avenue (2400 W) or Heritage Drive and then have your students walk to you along the sidewalk. This keeps waiting cars out of the drop off/pick up zone and allows parents to have a designated meeting area.
- Be sure the school and parents are not giving mixed messages to students. Some parents wave their children across the roadway instead of walking with them.
- Please make sure the handicapped parking spots are left open for authorized vehicles. We now have enough families with authorized stickers to fill those spots both morning and afternoon.
- The white crosswalks are intended to guide and funnel foot traffic leaving the school.
- Dropping off students five minutes earlier may help you avoid the congestion. Likewise, picking up students a few minutes earlier or later may also help you avoid the short period of traffic congestion.
- Please understand that drivers who follow the guidelines get irritated with those who don't.
- To assure things go smoothly, please help substitute drivers understand the traffic flow.
- Please don't make yourself an exception to the guidelines.
- Please be extra cautious and alert at the wide entrance of Nibley Park Avenue to Highway 89-91.
- Slow down, especially in the morning.
- Good judgment, patience and common sense will usually prevent most problems.

Note: During the school day, the only entry/exit doors are the front office (for safety reasons).