



# EMPLOYMENT APPLICATION—TEACHER, CREDENTIALLED PROFESSIONAL

## WELCOME AND INSTRUCTION

**Welcome:** Thomas Edison Charter Schools are pleased to welcome your application. We ask that you fully complete and submit the information on the following pages. You may also submit additional pertinent application materials such as: letters of recommendation, unofficial university transcripts, teaching license, résumé, etc. If hired, these and other materials will be necessary to complete your employment packet.

**Background Check:** Any individual recommended for employment with TECS will undergo a thorough background investigation prior to finalization of employment.

**Reasonable Accommodation:** Any applicant who needs reasonable accommodations in any step of the application process should notify the school at 435.787.2820 (Edison North) or 435.752.0123 (Edison South).

**An Equal Opportunity Employer:** All applicants must qualify for Utah certification prior to employment. The Thomas Edison Charter School does not discriminate on the basis of age, race, color, religion, sex, marital status, physical disability, national origin, or any other legally protected status. As required by the State of Utah, all teachers will be licensed, certified teachers or be qualified to teach under Utah State Office of Education’s alternative certification or authorization program.

## GENERAL INFORMATION

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Last Name	First	Middle	Date of Application	Date of Availability
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Present Address	City	State	Zip
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Permanent Mailing Address	City	State	Zip
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Home Phone	Cell Phone	E-Mail Address
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Position(s) Applying For:

- Teacher in grades K-6; list grades of interest: \_\_\_\_\_
- Teacher in grades 6-9; list core subjects of interest: \_\_\_\_\_
- Specials Teacher (art, music, etc.); list subjects of interest: \_\_\_\_\_
- Other Credentialed Professional: \_\_\_\_\_

Why are you interested in a position at Thomas Edison Charter Schools? \_\_\_\_\_

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**WORK EXPERIENCE**

**TEACHING EXPERIENCE (INCLUDING STUDENT TEACHING)**

Name of School	Location: City, State Phone Number	Grades / Subjects	Dates	Total Years	Full or Part Time	Principal

How many more years of teaching were you unable to list? \_\_\_\_\_

What grades / subjects were they, respectively? \_\_\_\_\_

Are you presently under contract with any school or district?  Yes  No

If yes, which one? \_\_\_\_\_ May we contact them?  Yes  No

**OTHER APPLICABLE WORK EXPERIENCE**

Name of Institution	Location: City, State Phone Number	Position	Dates	Total Years	Full or Part Time	Supervisor

Please explain any gaps in employment not accounted for.

Dates: \_\_\_\_\_ Reason: \_\_\_\_\_

Dates: \_\_\_\_\_ Reason: \_\_\_\_\_



# EDUCATION, REFERENCES, AND CERTIFICATION

## EDUCATIONAL BACKGROUND

College Name	Location (City & State)	Degree	Major	Minor	Graduation Year	GPA

## REFERENCES

Name	Years Known	Official Position	Phone	Address

List any associates affiliated with Thomas Edison Charter Schools: \_\_\_\_\_  
 \_\_\_\_\_

## CERTIFICATION

Do you hold a current Utah Educator's License?    Yes    No

If yes, provide information below. If no, list anticipated certification information beneath.

Title of Certificate / Endorsement	Date Issued	Date of Expiration

ANTICIPATED Title of Certificate / Endorsement	Date to be Issued	Date of Expiration



# DISCIPLINARY ACTION AND CRIMINAL ACTIVITY REPORT

## DISCIPLINARY ACTION

Have you ever been asked to resign from a position?  Yes  No If yes, please explain below.

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Have you ever had your teaching license revoked?  Yes  No If yes, please explain below.

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Have you ever resigned rather than face disciplinary action by an employer and/or against your license?

Yes  No If yes, please explain below.

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## CRIMINAL ACTIVITY REPORT

Due to the responsibility that the Thomas Edison Charter Schools have to its school children and the community, the following information is needed from all applicants. A record of arrest or conviction does not prohibit employment; however, failure to complete this form accurately and completely may mean disqualification from consideration for employment, or may be cause for dismissal if employed. Failure to disclose all information may result in prosecution for filing false information with a public agency. Applicants must report any convictions and arrests that occur subsequent to the time they initially complete this form. Questions regarding this information should be directed to the principal.

**Please read carefully and answer every question. Answer these questions truthfully, even if the conviction was ultimately expunged, reversed, or otherwise set aside. If any of the boxes are marked "yes", fill in the information below and attach a letter of explanation.**

Other Name(s) Used and Date(s) \_\_\_\_\_

- Have you ever been convicted of any misdemeanor offense(s) other than traffic violations?  yes  no
- Have you ever been convicted of a DUI offense? .....  yes  no
- Have you ever been convicted of a felony? .....  yes  no
- Have you ever been convicted of a sex or drug related offense? .....  yes  no
- Have you ever been convicted of a dangerous crime against children? .....  yes  no
- Have you ever been arrested for any offense which has not yet been resolved? .....  yes  no